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**MINUTES OF MEETING
PANTHER TRACE I
COMMUNITY DEVELOPMENT DISTRICT**

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The Regular Meeting of the Board of Supervisors of the Panther Trace I Community Development District was held on Tuesday, July 24, 2018 at 7:00 p.m. at the Residence Inn, 2101 Northpointe Parkway, Lutz, Florida 33558.

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FIRST ORDER OF BUSINESS – Roll Call

Ms. Jones called the meeting to order.

Present and constituting a quorum were:

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Megan Jones	Board Supervisor, Chairwoman
Mike Staubit	Board Supervisor, Vice Chairman
Dan O’Neill	Board Supervisor, Assistant Secretary
Michael Themar	Board Supervisor, Assistant Secretary (<i>joined in progress</i>)

Also present were:

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Rebecca Rivas	District Manager
Monica Vitale	Facilities Director
Raymond Lotito	DPFG

The following is a summary of the discussions and actions taken at the July 24, 2018 Panther Trace I CDD Board of Supervisors meeting.

Pledge of Allegiance

SECOND ORDER OF BUSINESS – Audience Comments

Moving on to the Second Order of Business, Ms. Jones opened the floor for questions and comments from the audience on agenda items. There being none, next item followed.

THIRD ORDER OF BUSINESS – Administrative Matters

Moving on to the Third Order of Business, Ms. Jones opened the floor to discuss the following administrative matters, Exhibit 1-3:

A. **Exhibit 1:** Consideration and Approval of the Minutes from the **June 26, 2018** Regular Meeting

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On a MOTION by Mr. O’Neill, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board approved the **June 26, 2018** Regular Meeting Minutes for the Panther Trace I Community Development District.

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B. **Exhibit 2:** Acceptance of the **June 2018** Operations & Maintenance Expenditures

On a MOTION by Mr. O’Neill, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board accepted the **June 2018** Operations & Maintenance Expenditures for the Panther Trace I Community Development District.

C. **Exhibit 3:** Acceptance of the Unaudited **June 2018** Financial Statements

42 On a MOTION by Mr. O'Neill, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
43 accepted the Unaudited **June 2018** Financial Statements for the Panther Trace I Community
44 Development District.

45 **FOURTH ORDER OF BUSINESS – Business Matters**

46 Moving on to the Fourth Order of Business, Ms. Jones opened the floor to discuss the following
47 business matters:

48 A. Public Hearing Regarding Adoption of the 2018/2019 Budget

- 49 1. Open Public Hearing
50 2. Presentation of the 2018/2019 Budget
51 3. Audience Comments
52 4. Close Public Hearing

53 B. **Exhibit 4:** Consideration and Adoption of Resolution 2018-05, Adopting the 2018/2019
54 Budget

55 On a MOTION by Mr. O'Neill, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
56 adopted Resolution **2018-05**, Adopting the 2018/2019 Budget, with amended changes, for the Panther
57 Trace I Community Development District.

58 C. **Exhibit 5:** Consideration and Adoption of Resolution 2018-06, Imposing Special
59 Assessments

60 On a MOTION by Mr. O'Neill, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
61 adopted Resolution **2018-06**, Imposing Special Assessments for the Panther Trace I Community
62 Development District.

63 D. Public Hearing Regarding Policies & Fee Schedules for Reservations of District Recreational
64 Facilities

- 65 1. Open Public Hearing
66 2. Presentation of Policies & Schedules for Reservations of District Recreational
67 Facilities
68 3. Audience Comments
69 4. Close Public Hearing

70 E. **Exhibit 6:** Consideration and Adoption of Resolution 2018-07, Policies & Fee Schedules for
71 Reservations of District Recreational Facilities

72 On a MOTION by Mr. O'Neill, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
73 adopted Resolution **2018-07**, Policies & Fee Schedules for Reservations of District Recreational
74 Facilities for the Panther Trace I Community Development District.

75 F. **Exhibit 7:** Consideration of ADA Proposals

76 ***This agenda item is tabled until the next meeting.***
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80 **FIFTH ORDER OF BUSINESS – Staff Reports**

81 Moving on to the Fifth Order of Business, Ms. Jones opened the floor to discuss the reports from
82 the district manager, district counsel, and district engineer. Ms. Vitale presented the Facilities Directors'
83 Report, Exhibit 8 and Exhibit 9 & 10:

- 84 ➤ **Exhibit 9:** Review of the OLM Inspection Report & Grade Sheet and the LMP Landscape
85 Weekly Summary Report (*to be distributed*)
- 86 ➤ **Exhibit 10:** Review of the Monthly Remson Aquatics Pond Maintenance

87 **SIXTH ORDER OF BUSINESS – Supervisors Requests**

88 Moving on to the Sixth Order of Business, Ms. Jones opened the floor for supervisors requests.
89 Discussion ensued concerning the storm protection for the entrance gate, in house security and
90 administrative support for the amenity center, and the cost to advertise public hearings.

91 **SEVENTH ORDER OF BUSINESS – Adjournment**

92 Moving on to the Seventh Order of Business, Ms. Jones asked for final questions, comments, or
93 corrections on agenda items. There being none, Mr. O'Neill called for a motion to adjourn the meeting.

94 On a MOTION by Mr. O'Neill, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
95 adjourned the meeting for the Panther Trace I Community Development District.

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97 **Each person who decides to appeal any decision made by the Board with respect to any matter*
98 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
99 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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101 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
102 meeting held on 28 July 2018.

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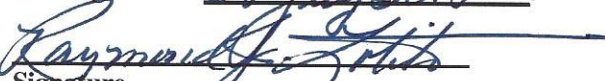
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Signature
Raymond J. Lotito
Printed Name
Title: Secretary Assistant Secretary


Signature
Megan Jones
Printed Name
Title: Chairman Vice Chairman