

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37

**MINUTES OF MEETING
PANTHER TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Panther Trace Community Development District was held on Monday, February 28, 2017 at 7:00 p.m. at the Panther Trace Clubhouse, 12515 Bramfield Drive, Riverview, FL.

FIRST ORDER OF BUSINESS - Roll Call

Ms. Jones called the meeting to order.

Present and constituting a quorum were:

Megan Jones	Board Supervisor, Chairwoman (<i>joined in progress</i>)
Mike Staubitz	Board Supervisor, Vice Chairman
Jeff Spiess	Board Supervisor, Assistant Secretary
Michael Themar	Board Supervisor, Assistant Secretary

Also present were:

Bruce St. Denis	District Manager
Monica Vitale	Facilities Director

Pledge of Allegiance

SECOND ORDER OF BUSINESS – Audience Comments

There being none, next item followed.

THIRD ORDER OF BUSINESS – Administrative Matters

A. Approval of Minutes of January 16, 2017 Meeting

Mr. St. Denis presented the Minutes of the January 16, 2017 Meeting and asked for comments, questions or corrections.

On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board approved the Minutes of the January 16, 2017 Meeting for the Panther Trace Community Development District.

B. Acceptance of the January 2017 Financial Statements

Mr. St. Denis presented the January 2017 Financial Statements and asked for comments or questions.

On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board accepted the January 2017 Financial Statements for the Panther Trace Community Development District.

C. Acceptance of December 2016 Monthly Expenditures

Mr. St. Denis presented the December 2016 Monthly Expenditures and asked for comments or questions.

38 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
39 approved the December 2016 Monthly Expenditures for the Panther Trace Community Development
40 District.

41
42 **FOURTH ORDER OF BUSINESS – Business Matters**

43 **A. Discussion of Water Use Permit (WUP) Application (*under separate cover*)**

44 Mr. St. Denis presented Discussion of Water Use Permit (WUP) Application, explaining the
45 situation that Panther Trace II is currently in with water availability and the solution they have found with
46 buying water credits and obtaining a water use permit.

47 Discussion ensued.

48 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
49 authorized Chair and District Manager to engage GHS to define quantity, secure water credits and secure
50 Water Use Permit, at a cost not to exceed \$30,000 for the Panther Trace Community Development
51 District.

52
53 **B. Additional Business Matters**

54 There being none, next item followed.

55 **C. Approval of the Dissemination Agreement with Disclosure Services LLC**

56 Mr. St. Denis presented the Dissemination Agreement with Disclosure Services LLC and asked
57 for comments or questions.

58 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
59 approved the Dissemination Agreement with Disclosure Services LLC for the Panther Trace Community
60 Development District

61
62 **FIFTH ORDER OF BUSINESS – Staff Reports**

63 **A. Manager**

64 There being none, next item followed.

65 **B. Attorney**

66 There being none, the next item followed.

67 **C. Engineer**

68 There being none, the next item followed.

69 **D. Facilities Director Report**

70 Ms. Vitale presented the Facilities Director's Report and asked for comments or
71 questions.

72 Discussion ensued.

73 **E. Review of the LMP Landscape Weekly Summary Report**

74 Ms. Vitale presented Review of the LMP Landscape Weekly Summary Report and asked for
75 comments or questions.

76 **F. Review of the OLM Inspection Report & Grade Sheet**

77 Ms. Vitale presented Review of the OLM Inspection Report & Grade Sheet and asked for
78 comments or questions.

79 **G. Discussion Regarding Purchase of Pet Waste Receptacles**

80 Ms. Vitale presented Discussion Regarding Purchase of Pet Waste Receptacles and asked for
81 comments or questions.

82 Discussion ensued. The Board made the decision to take this item off the table.

83 **H. Discussion Regarding Pool Bathroom Renovations**

84 Ms. Vitale presented Discussion Regarding Pool Bathroom Renovations, stating she had not
85 received quotes back yet.

86 Discussion ensued.

87 **I. Review of Proposal to Install Splash Pad & Pool Heater**

88 Ms. Vitale presented Review of Proposal to Install Splash Pad & Pool Heater and asked for
89 comments or questions.

90 Discussion ensued. The Board made the decision to not install a splash pad.

91 **SIXTH ORDER OF BUSINESS – Public Comments**

92 There being none, next item followed.

93 **SEVENTH ORDER OF BUSINESS – Supervisor Requests**

94 There being none, next item followed.

95 **EIGHTH ORDER OF BUSINESS – Adjournment**

96
97
98
99

On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board adjourned the meeting for the Panther Trace Community Development District.

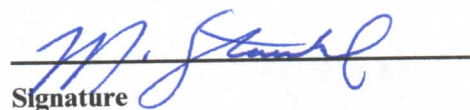
100 **Each person who decides to appeal any decision made by the Board with respect to any matter*
101 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
102 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

103 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
104 meeting held on MARCH 28, 2017

105
106
107 

108 **Signature**
109 BRUCE ST. DENIS

110 **Printed Name**
111 **Title:** Secretary Assistant Secretary



Signature
MICHAEL STAUBITZ

Printed Name
Title: Chairman Vice Chairman