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**MINUTES OF MEETING
PANTHER TRACE
COMMUNITY DEVELOPMENT DISTRICT**

5 The Regular Meeting of the Board of Supervisors of the Panther Trace Community Development
6 District was held on Tuesday, April 25, 2017 at 7:00 p.m. at the Panther Trace Clubhouse, 12515
7 Bramfield Drive, Riverview, FL.

8 **FIRST ORDER OF BUSINESS - Roll Call**

9 Mr. St. Denis called the meeting to order.

10 Present and constituting a quorum were:

11	Megan Jones	Board Supervisor, Chairwoman
12	Mike Staubitz	Board Supervisor, Vice Chairman
13	Jeff Spiess	Board Supervisor, Assistant Secretary
14	Michael Themar	Board Supervisor, Assistant Secretary

15 Also present were:

16	Paul Cusmano	District Manager
17	Monica Vitale	District Field Operations Manager

18 **Pledge of Allegiance**

19 **SECOND ORDER OF BUSINESS – Audience Comments**

20 There being none, next item followed.

21 **THIRD ORDER OF BUSINESS – Administrative Matters**

22 **A. Approval of Minutes of March 28, 2017 Meeting**

23 Ms. Jones presented the minutes of March 28, 2017 meeting, and asked for comments, questions
24 or corrections.

25 Mr. Spiess commented that the meeting had started at 7:00 p.m. not 6:30 p.m.

26 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
27 approved the minutes of the Board of Supervisors meeting held on March 28, 2017, as amended, for the
28 Panther Trace Community Development District.

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30 **B. Acceptance of March 2017 Financial Statements**

31 Ms. Jones presented the March 2017 Financial Statements and asked for comments or questions.

32 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board accepted
33 the March 2017 Financial Statements for the Panther Trace Community Development District.

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35 **C. Approval of Monthly Expenditures for February 2017**

36 Ms. Jones presented the Monthly Expenditures for February 2017 and asked for comments or
37 questions.

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39 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
40 approved the Operations and Maintenance Expenditures for February 2017 for the Panther Trace
41 Community Development District.

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43 **FOURTH ORDER OF BUSINESS – Business Matters**

44 **A. Solar Energy Presentation by Dale Gluden of Solar Direct**

45 Ms. Jones introduced Mr. Gluden of Solar Direct, who spoke to the Board giving a summary of
46 the company. The Board thanked him for his presentation.

47 **FIFTH ORDER OF BUSINESS – Staff Reports**

48 **A. Facilities Director’s Report**

49 Ms. Vitale presented the Facilities Director’s Report and asked for comments or questions.

50 **B. OLM Grade Sheet**

51 Ms. Vitale presented the OLM Grade Sheet and asked for comments or questions.

52 **C. Landscape Inspection Report**

53 Ms. Vitale presented the Landscape Inspection Report and asked for comments or questions.

54 **D. Consideration of Landscape Proposals**

55 Ms. Vitale presented the Landscape Proposals for review and asked for comments or questions.

- 56 ➤ Wildflower Seeds to Supplement Natural Areas Eastern End (\$917)

57 Ms. Jones will work with Ms. Vitale on this item.

- 58 ➤ Proposal for Installation of Mexican Petunias to Open Bedding Areas SE Area of
59 Pool Deck (\$306)

60 Ms. Vitale presented a proposal for Installation of Mexican Petunias to Open Bedding Areas SE Area of
61 Pool Deck (\$306) and asked for comments or questions.

62 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
63 approved the Installation of Mexican Petunias to Open Bedding Areas SE Area of Pool Deck (\$306) for
64 the Panther Trace Community Development District.

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66 **E. Presentation by Thomas Adyelott - Request to Conduct Self Defense Classes**

67 A presentation was conducted by Mr. Adyelott explaining what was involved with Self Defense
68 Classes. The Board thanked him for his presentation.

69 **F. Manager**

70 Mr. Cusmano stated the proposed budget would be discussed at the May 23rd meeting.

71 **G. Attorney**

72 There being none, next item followed.

73 **H. Engineer**

74 There being none, next item followed.

75 **SIXTH ORDER OF BUSINESS – Public Comments**

76 There being none, next item followed.

77 **SEVENTH ORDER OF BUSINESS – Supervisor Requests**

78 Ms. Jones requested an update on the Wish List:

- 79 ➤ Looking at solar with heat pump for pool.
- 80 ➤ Bathrooms – proposals will be submitted at the August meeting with a start date
- 81 of January 1.
- 82 ➤ Parking lot lighting – proposals will be presented at next meeting.
- 83 ➤ Solar Panel – staff will work with vendor.

84 Ms. Jones requested adding to the next agenda, a girl scout who is working on one of her Silver
85 projects that needs to do a public presentation to a public entity board. The Board agreed.


86 **EIGHTH ORDER OF BUSINESS – Adjournment**

87 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
88 adjourned the meeting for the Panther Trace Community Development District.

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90 **Each person who decides to appeal any decision made by the Board with respect to any matter*
91 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
92 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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95 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
96 meeting held on 5/23/17.


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100 Signature

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102 Paul A Curran

103 Printed Name

104 Title: Secretary Assistant Secretary

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100 Signature

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102 MICHAEL STAURITZ

103 Printed Name

104 Title: Chairman Vice Chairman

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