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**MINUTES OF MEETING
PANTHER TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Panther Trace Community Development District was held on Tuesday, March 28, 2017 at 7:00 p.m. at the Panther Trace Clubhouse, 12515 Bramfield Drive, Riverview, FL.

FIRST ORDER OF BUSINESS - Roll Call

Mr. St. Denis called the meeting to order.

Present and constituting a quorum were:

Mike Staubitz	Board Supervisor, Vice Chairman
Jeff Spiess	Board Supervisor, Assistant Secretary
Michael Themar	Board Supervisor, Assistant Secretary

Also present were:

Bruce St. Denis	District Manager
Monica Vitale	District Field Operations Manager

Pledge of Allegiance

SECOND ORDER OF BUSINESS – Audience Comments

Resident thanked Ms. Vitale for a great Movie Night.

THIRD ORDER OF BUSINESS – Administrative Matters

A. Approval of Minutes of February 28, 2017 Meeting

Mr. St. Denis presented the minutes of February 28, 2017 meeting, and asked for comments, questions or corrections.

On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board approved the minutes of the Board of Supervisors meeting held on February 28, 2017 for the Panther Trace Community Development District.

B. Acceptance of February 2017 Financial Statements

Mr. St. Denis presented the February 2017 Financial Statements and asked for comments or questions.

Discussion ensued.

On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board accepted the February 2017 Financial Statements for the Panther Trace Community Development District.

C. Approval of Monthly Expenditures for January 2017

Mr. St. Denis presented the Monthly Expenditures for January 2017 and asked for comments or questions.

39 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
40 approved the Operations and Maintenance Expenditures for January 2017 for the Panther Trace
41 Community Development District.

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43 **FOURTH ORDER OF BUSINESS – Business Matters**

44 **A. Hans Hoogeveen - Solar Energy Management**

45 Mr. St. Denis introduced Mr. Hoogeveen who gave a presentation on Solar Energy Management.
46 Discussion ensued. Ms. Vitale will get two more companies to give a presentation.

47 **B. Discussion of Water Use Permit (WUP) Application (*under separate cover*)**

48 Mr. St. Denis presented Discussion of Water Use Permit (WUP) Application and asked for
49 comments or questions.

50 Discussion ensued.

51 **C. Review of the 2016 Final Audit Report**

52 Mr. St. Denis presented Review of the 2016 Final Audit Report and asked for comments or
53 questions.

54 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board accepted
55 the 2016 Final Audit Report for the Panther Trace Community Development District.

56
57 **FIFTH ORDER OF BUSINESS – Staff Reports**

58 **A. Facilities Director's Report**

59 Ms. Vitale presented the Facilities Director's Report.

60 **B. Proposal from RGA Design for Phase 1 Pool Area Restrooms Remodel (\$4,000)**

61 Ms. Vitale presented a proposal from RGA Design for Phase 1 Pool Area Restrooms Remodel
62 (\$4,000) and asked for comments or questions.

63 Discussion ensued.

64 **C. Landscape Inspection Report – February and March**

65 The Board reviewed these reports. No action taken.

66 **D. LMP Weekly Updates**

67 The Board reviewed these reports. No action taken.

68 **E. Landscape Proposals**

69 Ms. Vitale presented the Landscape Proposals for review and asked for comments or questions.

- 70 ➤ Installation of Plant Material at end of Entrance Medians (\$900)

71 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
72 approved the proposal for Installation of Plant Material at end of Entrance Medians (\$900) for the Panther
73 Trace Community Development District.

76 ➤ Removal & Replacement Screening Around Utilities (\$3,315)

77 *No action was taken on this item*

78 ➤ Removal of Declining Dead Pine Trees along Panther Trace Blvd. (\$975)

79 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
80 approved the proposal for Removal of Declining Dead Pine Trees along Panther Trace Blvd. (\$975) for
81 the Panther Trace Community Development District.

82

83 ➤ Installation of Wildflower Seed Supplement to Natural Areas (\$917)

84 *This item was tabled to April meeting.*

85 **F. Security Company Proposals**

86 Ms. Vitale presented Security Company Proposals and asked for comments or questions.

87 ➤ CBM (\$13.50 to \$15.00 per hour)

88 ➤ Total Onguard Protection (\$14.79 per hour)

89 ➤ Signal 88 Security (\$18.00 per hour)

90 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
91 approved retaining CBM and execute a contract with them for the Panther Trace Community
92 Development District.

93

94 **G. Manager**

95 There being none, next item followed.

96 **H. Attorney**

97 There being none, next item followed.

98 **I. Engineer**

99 There being none, next item followed.

100 **SIXTH ORDER OF BUSINESS – Public Comments**

101 There being none, next item followed.

102 **SEVENTH ORDER OF BUSINESS – Supervisor Requests**

103 There being none, next item followed.

104 **EIGHTH ORDER OF BUSINESS – Adjournment**

105 On a MOTION by Mr. Spiess, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board
106 adjourned the meeting for the Panther Trace Community Development District.

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109 *Each person who decides to appeal any decision made by the Board with respect to any matter
110 considered at the meeting is advised that person may need to ensure that a verbatim record of the
111 proceedings is made, including the testimony and evidence upon which such appeal is to be based.


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116 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
117 meeting held on _____.


118
119 
120 _____
121 Signature

122
123 
124 Printed Name

125 Title: Secretary Assistant Secretary



Signature



Printed Name

125 Title: Chairman Vice Chairman

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