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**MINUTES OF MEETING
PANTHER TRACE I
COMMUNITY DEVELOPMENT DISTRICT**

5 The Regular Meeting of the Board of Supervisors of the Panther Trace I Community Development
6 District was held on Tuesday, January 23, 2018, at 7:00 p.m. at the Panther Trace I Clubhouse, 12515
7 Bramfield Drive, Riverview, Florida.

8 **FIRST ORDER OF BUSINESS - Roll Call**

9 Ms. Rivas called the meeting to order.

10 Present and constituting a quorum were:

11 Mike Staubitz Board Supervisor, Vice Chairman
12 Dan O'Neil Board Supervisor, Assistant Secretary
13 Michael Themar Board Supervisor, Assistant Secretary

14 Also present were:

15 Rebecca Rivas District Manager
16 Monica Vitale Facilities Director
17

18 *The following is a summary of the discussions and actions taken in the Supervisors meeting.*
19

20 **SECOND ORDER OF BUSINESS - Pledge of Allegiance**

21 Recited the Pledge of Allegiance.

22 **THIRD ORDER OF BUSINESS – Audience Comments**

23 A Resident had a complaint on fencing around certain properties and asked when fences will be
24 built. Ms. Rivas let the resident know that as of now it was advised not to build a fence and that
25 they are looking into seeing if the county will provide a barrier.

26 Discussion ensued.

27 **FOURTH ORDER OF BUSINESS – Administrative Matters**

28 **A. Consideration and Approval of Minutes of the December 5, 2017 Meeting**

29 Ms. Rivas presented the Consideration and Approval of Minutes of the December 5, 2107
30 Meeting and asked for any comments, questions or corrections.

31 On a MOTION by Mr. O'Neil, SECONDED by Mr. Staubitz, WITH ALL IN FAVOR, the Board approved
32 the December 5, 2017 Minutes for the Panther Trace I Community Development District.
33

34 **B. Acceptance of the Operations & Maintenance Expenditure December 2017**

35 Ms. Rivas presented the Acceptance of the Operations & Maintenance Expenditure December 2017
36 and asked for comments, questions.

37 Ms. Rivas added the Discussion to approve the November Operations & Maintenance Expenditures
38 as well as the Discussion on TECO Streetlights (located in the 6th Order of Business, A, 1.)
39 Ms. Rivas suggested contacting TECO for possible renegotiation and looking at other options for
40 power sources.
41 Discussion ensued.

42
43 On a MOTION by Mr. O'Neil, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board accepted
44 the Operations & Maintenance Expenditures for November and December 2017 for the Panther Trace I
45 Community Development District.
46

47 **C. Acceptance of the Unaudited December 2017 Financial Statements**

48 Ms. Rivas presented the Acceptance of the Unaudited December 2017 Financial Statements and
49 asked for comments, questions.
50 Discussion ensued.

51
52 On a MOTION by Mr. O'Neil, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board accepted
53 the Unaudited December 2017 Financial Statements for the Panther Trace I Community Development
54 District.
55

56 **FIFTH ORDER OF BUSINESS – Business Matters**

57 **A. Consideration and Adoption of Resolution 2018-02 Designating Primary Administrative**
58 **Office and Headquarters**

59 Ms. Rivas presented the Resolution 2018-02 Designating Primary Administrative Office located at
60 250 International Park Way, Suite 280, Lake Mary FL and the Headquarters located at 15310
61 Amberly Drive, Tampa FL.

62 On a MOTION by Mr. O'Neil, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board adopted
63 Resolution 2018-02, Designating Primary Administrative Office and Headquarters for the Panther Trace I
64 Community Development District.
65

66 **B. SWFWMD- Water Use Permit**

67 Ms. Rivas reviewed the SWFWMD- Water Use Permit and asked for any comments or questions.
68 Discussion ensued.
69

70 **SIXTH ORDER OF BUSINESS – Staff Reports**

71 **A. District Manager**

72 **1. Discussion on TECO Streetlights**

73 **B. District Counsel**

74 There being none, next item followed.

75 **C. District Engineer**

76 There being none, next item followed.

77 **D. Facilities Director's Report**

78 Ms. Vitale presented the Facilities Report and reviewed subjects listed below:

79 **1. Review of the OLM Inspection Report & Grade Sheet and the LMP Landscape**
80 **Weekly Summary Report**

81 **2. Review of Monthly Remson Aquatics Pond Maintenance Report**

82 **3. Riverview Pressure Cleaning**

83 On a MOTION by Mr. O'Neil, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board approved
84 Monica seeking 1 more proposal for pressure washing services. If proposal exceeds \$950.00 then she may
85 contact Riverview Pressure Cleaning for \$950.00 or bring to Board at following meeting for the Panther
86 Trace I Community Development District.

87
88 **4. LMP Frost Protection Proposal- \$871.25 – Tabled until next Fall**

90 **SEVENTH ORDER OF BUSINESS – Audience Comments**

91 There being none, next item followed.

92 **EIGHTH ORDER OF BUSINESS – Supervisors Requests**


93 There being none, next item followed.

94 **NINTH ORDER OF BUSINESS – Adjournment**

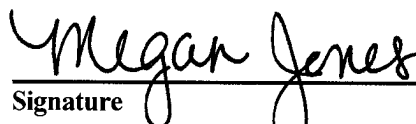
95 On a MOTION by Mr. O'Neil, SECONDED by Mr. Themar, WITH ALL IN FAVOR, the Board adjourned
96 the meeting for the Panther Trace I Community Development District.

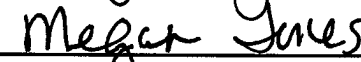
98 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
99 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
100 *including the testimony and evidence upon which such appeal is to be based.*

102 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
103 meeting held on 2/27/2018.

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106 _____
107 Signature

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109 _____
110 Printed Name
111 Title: Secretary Assistant Secretary

104
105 
106 _____
107 Signature

108
109 
110 Printed Name
111 Title: Chairman Vice Chairman